

6. Enrollment Procedures

Enrollment procedures at Rikkyo are carried out via the Online Enrollment System.

To complete the enrollment procedures, all of the following must be done by the enrollment deadline: payment of the enrollment procedure fee, registration of information in the Online Enrollment System, and submission of enrollment documents. If you do not complete the stipulated enrollment procedures by the designated date, you will not be permitted to enroll.

1) Enrollment Procedure Period

April 2026 Enrollment

Enrollment Procedure Period: From the date of results announcement through Friday March 13, 2026

September 2026 Enrollment

1st Round of Enrollment Procedure Period: From the date of results announcement through Friday March 13, 2026

2nd Round of Enrollment Procedure Period: Wednesday, April 1, 2026 – Friday, May 29, 2026

For further information on the enrollment procedures, please download the “Enrollment Guidebook” from the Online Enrollment System and confirm the details. For instructions on how to log in to the Online Enrollment System, please refer to the “Enrollment Procedures Information Document” sent to accepted applicants.

2) Withdrawals

Those who need to withdraw after completing the enrollment procedures to Rikkyo University may file for either Case A (“tuition and other fees excluding the admission fee”) or Case B (“tuition and other fees including the admission fee”) withdrawal as shown below. Please check the “Enrollment Guidebook” for details. Please note that submitted procedural documents will not be returned under any circumstances. For any questions, please contact **the Admissions Office (TEL 03-3985-3293)**.

April 2026 Enrollment

A

After completing the enrollment procedures, those who wish to withdraw from enrollment for unavoidable reasons and have their withdrawal accepted through the prescribed procedures will receive a refund of **academic fees and other payments excluding the admission fee** (refunds should arrive or be due in late May).

Application deadline: **Tuesday March 31, 2026**

Application method: (1) Telephone call
(2) Procedures in the Online Enrollment System
*No need to submit documents

B

After completing the enrollment procedures, those who cannot fulfill the qualification requirements by failing to graduate or completing the program and have their withdrawal accepted through the prescribed procedures will receive a refund of the admission fee, academic fees, and other payments (refunds should arrive or due in late May).

Application deadline: **Wednesday April 15, 2026**

Application method: (1) Telephone call
(2) Procedures in the Online Enrollment System
(3) Submission of a certificate that confirms your inability to graduate or complete the course (must arrive by the deadline)

September 2026 Enrollment

A

After completing the enrollment procedures, those who wish to withdraw from enrollment for unavoidable reasons and have their withdrawal accepted through the prescribed procedures will receive a refund of **academic fees and other payments excluding the admission fee** (refunds should arrive or due in late October).

Application deadline: **Friday September 18, 2026**

Application method: (1) Telephone call
(2) Procedures in the Online Enrollment System
*No need to submit documents

B

After completing the enrollment procedures, those who cannot fulfill the qualification requirements by failing to graduate or completing the program and have their withdrawal accepted through the prescribed procedures will receive a refund of the **admission fee, academic fees, and other payments** (refunds should arrive or due in early November).

Application deadline: **Wednesday September 30, 2026**

Application method: (1) Telephone call
(2) Procedures in the Online Enrollment System
(3) Submission of a certificate that confirms your inability to graduate or complete the course (must arrive by the deadline)

3) Obtaining “Student” Status of Residence (Visa Status)

For those who do not have a status of residence in Japan, Rikkyo University will apply to the Immigration Bureau for a “Certificate of Eligibility” on behalf of the student. After screening period 2-3 months, “Certificate of Eligibility” will be issued.

If the enrollment procedures and registration in the Rikkyo Status of Residence Management System (IRIS) have not been completed, we will not be able to apply on your behalf to the Immigration Bureau, which will greatly affect the timing of your entry into Japan. As such, please complete the necessary procedures after passing the examination as soon as possible.

For details, please check the “Enrollment Guidebook” available after passing the examination. Rikkyo Status of Residence Management System (IRIS): <https://iris.rikkyo.ac.jp/sp/entry>

Important Notice:

Japan Pre-Entry Tuberculosis Screening (JPETS) for International Applicants

Effective June 2025, the Japanese government has implemented the **Japan Pre-Entry Tuberculosis Screening (JPETS)**. The goal of the initiative is to prevent the spread of tuberculosis in Japan.

The nationals of the **Philippines, Nepal, Vietnam, Indonesia, Myanmar, or China** are required to undergo this pre-entry tuberculosis screening and submit a **"TB Clearance Certificate"** when they apply for a “Certificate of Eligibility”.

The JPETS start dates vary by country. To avoid the delays in “Certificate of Eligibility” applications after the acceptance to Rikkyo University, applicants must check the latest information through the provided links and complete all necessary procedures in advance.

*Please note: The information provided above is current as of September 2025. Targeted countries and implementation dates are subject to change. All applicants, including those who are not the nationals of the designated countries, are strongly advised to check the official links for the latest information.

Related links:

Ministry of Health, Labour and Welfare website (about the JPETS):

https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/kenkou_iryuu/kenkou/kekaku-kansenshou03/english.html

Official website for the JPETS (by Ministry of Health, Labour and Welfare):

<https://jpets.mhlw.go.jp/jp/>

Immigration Services Agency website:

https://www.moj.go.jp/isa/10_00219.html

Academic Fees and Other Payments (Amount to be Remitted in the First Academic Year)

Academic fees and other payments are paid in two installments. The amounts of academic fees and other payments for the first year of the 2026 academic year are as follows.

Academic Fees and Other Payments for the 2026 Academic Year: Doctoral Program (unit: yen)

Category		Academic fees (annual)			Other payments (annual)	Total payments at the time of enrollment	Amount to be remitted in the 2 nd semester	Total first-year payment amount
		Admission fee (first year only)	Tuition	Experiment and practical training fees	Rikkyo Student Mutual-Health Insurance Union Fee			
Graduate School	Christian Studies	225,000	664,500	—	3,500	559,000	334,000	893,000
	Arts	225,000	664,500	—	3,500	559,000	334,000	893,000
	Economics	225,000	658,000	—	3,500	555,750	330,750	886,500
	Science	Mathematics	225,000	733,000	—	3,500	593,250	961,500
		Physics	225,000	733,000	40,000	3,500	613,250	1,001,500
		Life Science	225,000	733,000	80,000	3,500	633,250	1,041,500
		Chemistry	225,000	733,000	80,000	3,500	633,250	1,041,500
	Sociology	225,000	658,000	—	3,500	555,750	330,750	886,500
	Law and Politics	225,000	658,000	—	3,500	555,750	330,750	886,500
	Tourism	225,000	658,000	—	3,500	555,750	330,750	886,500
	Community and Human Services	225,000	664,500	—	3,500	559,000	334,000	893,000
	Business	225,000	658,000	—	3,500	555,750	330,750	886,500
	Contemporary Psychology	225,000	696,500	15,000	3,500	582,500	357,500	940,000
	Intercultural Communication	225,000	664,500	—	3,500	559,000	334,000	893,000
	Sport and Wellness	225,000	696,500	15,000	3,500	582,500	357,500	940,000

*Note 1: Information regarding the tuition fees for the Autumn Semester will be sent to you between September and October. Please confirm it upon receipt.

[Notes on Academic Fees and Other Payments]

- (1) Students enrolling in a Doctoral Program who have completed (or are prospected to complete) a Master's Program at a graduate school or Law School of Rikkyo University will not be charged with an admission fee. The admission fee will be 113,000 yen for students enrolling in a Doctoral Program who graduated or withdrew from colleges or withdrew from graduate schools of Rikkyo University.
- (2) Tuition includes a 120,000 yen semester enrollment fee (60,000 yen per semester).
- (3) Experiment and practical training fees are for experiments, practical training, seminars, research, and orientation.
- (4) In the Graduate School of Science, students who do not take experiments as stipulated in the course guidebook for the Graduate School of Science and students who are studying abroad while enrolled at the university do not need to pay experiment and practical training fees.

Academic Fees and Other Payments (Amount to be Remitted in the First Academic Year)

Academic fees and other payments are paid in two installments. The amounts of academic fees and other payments for the first year of the 2026 academic year are as follows.

Academic Fees and Other Payments for the 2026 Academic Year: Doctoral Program (unit: yen)

Category Graduate School	Academic fees (annual)		Other payments (annual)	Total payments at the time of enrollment	Amount to be remitted in the 2 nd semester	Total first-year payment amount
	Admission fee (first year only)	Tuition	Rikkyo Student Mutual-Aid Health Insurance Union fee			
Business Administration	225,000	1,043,000	3,500	748,250	523,250	1,271,500
Social Design	225,000	1,043,000	3,500	748,250	523,250	1,271,500
Artificial Intelligence and Science	225,000	1,043,000	3,500	748,250	523,250	1,271,500

*Note 1: Information regarding the tuition fees for the Autumn Semester will be sent to you between September and October. Please confirm it upon receipt.

[Notes on Academic Fees and Other Payments]

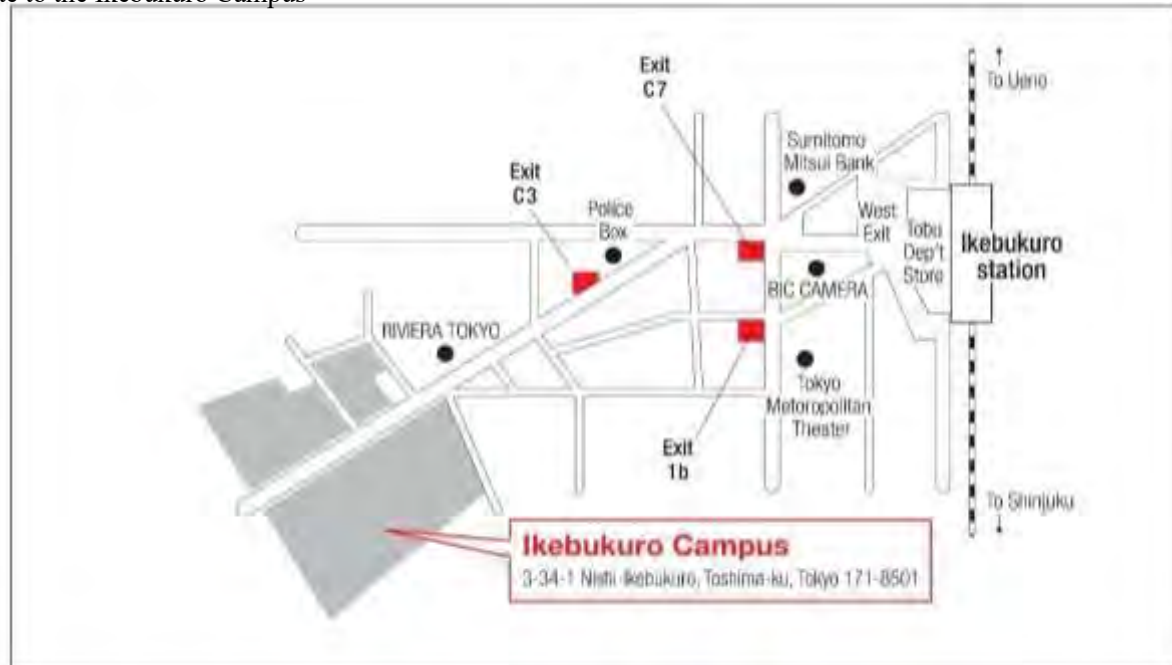
- (1) Admission fees are collected only at the time of enrollment. The admission fee is not charged for those who have graduated or are due to graduate from an undergraduate program of Rikkyo University and those who have graduated or are due to graduate from a graduate program of Rikkyo University. The admission fee for those who have withdrawn from an undergraduate or graduate program of Rikkyo University is 113,000 yen.
- (2) Tuition includes a 120,000 yen semester enrollment fee (60,000 yen per semester).

Ikebukuro Campus Information Map

Get off at Ikebukuro Station on the JR Yamanote Line, Saikyo Line, Shonan-Shinjuku Line, Tobu Tojo Line, Seibu Ikebukuro Line, Tokyo Metro Marunouchi Line, Yurakucho Line or Fukutoshin Line.

The campus is located about a 7-minute walk from the West Exit.

Route to the Ikebukuro Campus



Ikebukuro Campus Information Map

