

6. Enrollment Procedures

Enrollment procedures at Rikkyo are carried out via the Online Enrollment System.

To complete the enrollment procedures, all of the following must be done by the enrollment deadline: payment of the enrollment procedure fee, registration of information in the Online Enrollment System, and submission of enrollment documents. If you do not complete the stipulated enrollment procedures by the designated date, you will not be permitted to enroll.

1) Enrollment Procedure Period

September 2026 Enrollment

1st Round of Enrollment Procedure Period: **February 24, 2026 (Tue) – March 13, 2026 (Fri)**

2nd Round of Enrollment Procedure Period: **April 1, 2026 (Wed) – May 29, 2026 (Fri)**

April 2026 Enrollment

Enrollment Procedure Period: February 24, 2026 (Tue) – March 13, 2026 (Fri)

For further information on the enrollment procedures, please download the “Enrollment Guidebook” from the Online Enrollment System and confirm the details. For instructions on how to log in to the Online Enrollment System, please refer to the "Enrollment Procedures Information Document" sent to successful applicants (successful applicants for September 2026 Enrollment will receive the "Enrollment Procedures Information Document" with their "Admission Letter", and successful applicants for April 2026 Enrollment will receive it in early January 2026).

1) Withdrawing from Admission

Those who need to withdraw after completing the enrollment procedures to Rikkyo University may file for either Case A or Case B withdrawal as shown below. Please check the “Enrollment Guidebook” for details.

September 2026 Enrollment

A

After completing the enrollment procedures, those who wish to withdraw from enrollment for unavoidable reasons and have their withdrawal accepted through the prescribed procedures will receive a refund of **academic fees and other payments excluding the admission fee** (refunds are due in late October).

Application deadline: **September 8, 2026 (Fri)**

Application method: (1) Contact Admissions Office by E-mail
(2) Procedures in the Online Enrollment System
*No need to submit documents

B

After completing the enrollment procedures, those who cannot fulfill the eligibility requirements by failing to graduate or completing the program and have their withdrawal accepted through the prescribed procedures will receive a refund of the **admission fee, academic fees, and other payments** (refunds are due in early November).

Application deadline: **September 30, 2026 (Wed)**

Application method: (1) Contact Admissions Office by E-mail
(2) Procedures in the Online Enrollment System
(3) Submission of a certificate that confirms your inability to graduate or complete the course (must arrive by the deadline)

April 2026 Enrollment

A

After completing the enrollment procedures, those who wish to withdraw from enrollment for unavoidable reasons and have their withdrawal accepted through the prescribed procedures will receive a refund of **academic fees and other payments excluding the admission fee** (refunds are due in late May).

Application deadline: **March 31, 2026 (Tue)**

Application method: (1) Contact Admissions Office by E-mail
(2) Procedures in the Online Enrollment System
*No need to submit documents

B

After completing the enrollment procedures, those who cannot fulfill the eligibility requirements by failing to graduate or completing the program and have their withdrawal accepted through the prescribed procedures will receive a refund of the **admission fee, academic fees, and other payments** (refunds are due in late May).

Application deadline: **April 15, 2026 (Wed)**

Application method: (1) Contact Admissions Office by E-mail
(2) Procedures in the Online Enrollment System
(3) Submission of a certificate that confirms your inability to graduate or complete the course (must arrive by the deadline)

3) Obtaining “Student” Status of Residence (Visa Status)

For those who do not have a status of residence in Japan, Rikkyo University will apply to the Immigration Bureau for a “Certificate of Eligibility” on behalf of the student. After screening period 2-3 months, “Certificate of Eligibility” will be issued.

If the enrollment procedures and registration in the Rikkyo Status of Residence Management System (IRIS) have not been completed, we will not be able to apply on your behalf to the Immigration Bureau, which will greatly affect the timing of your entry into Japan. As such, please complete the necessary procedures after passing the examination as soon as possible.

For details, please check the “Enrollment Guidebook” available after passing the examination.

Rikkyo Status of Residence Management System (IRIS): <https://iris.rikkyo.ac.jp/sp/entry>

Important Notice:

Japan Pre-Entry Tuberculosis Screening (JPETS) for International Applicants

Effective June 2025, the Japanese government has implemented the **Japan Pre-Entry Tuberculosis Screening (JPETS)**. The goal of the initiative is to prevent the spread of tuberculosis in Japan.

The nationals of the **Philippines, Nepal, Vietnam, Indonesia, Myanmar, or China** are required to undergo this pre-entry tuberculosis screening and submit a "**TB Clearance Certificate**" when they apply for a “Certificate of Eligibility”.

The JPETS start dates vary by country. To avoid the delays in “Certificate of Eligibility” applications after the acceptance to Rikkyo University, applicants must check the latest information through the provided links and complete all necessary procedures in advance.

*Please note: The information provided above is current as of September 2025. Targeted countries and implementation dates are subject to change. All applicants, including those who are not the nationals of the designated countries, are strongly advised to check the official links for the latest information.

Related links:

Ministry of Health, Labour and Welfare website (about the JPETS):

https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/kenkou_iryuu/kenkou/kekkaku-kansenshou03/english.html

Official website for the JPETS (by Ministry of Health, Labour and Welfare):

<https://jpets.mhlw.go.jp/jp/>

Immigration Services Agency website:

https://www.moj.go.jp/isa/10_00219.html

Academic Fees and Other Payments (Amount to Be Remitted in the First Academic Year)

Academic fees and other payments are paid in two installments. The amounts of academic fees and other payments for the first year in the 2026 academic year are as follows.

Academic Fees and Other Payments for the 2026 Academic Year: Master's Program (unit: yen)

Category		Academic fees (annual)			Other payments (annual)	Total payments at the time of enrollment	Amount to be remitted in the second semester	Total first-year payment amount
		Admission fee (first year only)	Tuition	Experiment and practical training fees	Rikkyo Student Mutual-Aid Health Insurance Union fee			
Graduate school								
Christian Studies		225, 000	690, 000	—	3, 500	571, 750	346, 750	918, 500
Arts		225, 000	690, 000	—	3, 500	571, 750	346, 750	918, 500
Economics		225, 000	683, 000	—	3, 500	568, 250	343, 250	911, 500
Science	Graduate Program in Mathematics	225, 000	787, 000	—	3, 500	620, 250	395, 250	1, 015, 500
	Graduate Program in Physics	225, 000	787, 000	40, 000	3, 500	640, 250	415, 250	1, 055, 500
	Graduate Program in Life Science	225, 000	787, 000	80, 000	3, 500	660, 250	435, 250	1, 095, 500
Sociology		225, 000	683, 000	—	3, 500	568, 250	343, 250	911, 500
Law and Politics		225, 000	683, 000	—	3, 500	568, 250	343, 250	911, 500
Tourism		225, 000	683, 000	—	3, 500	568, 250	343, 250	911, 500
Community and Human Services		225, 000	690, 000	—	3, 500	571, 750	346, 750	918, 500
Business	Graduate Program in Business	225, 000	1, 175, 000	—	3, 500	814, 250	589, 250	1, 403, 500
	Graduate Program in International Business (Except Public Management and Administration course)	225, 000	683, 000	—	3, 500	568, 250	343, 250	911, 500
	Public Management and Administration course, Graduate Program in International Business	—	1, 800, 000	—	3, 500	901, 750	901, 750	1, 803, 500
Contemporary Psychology	Graduate Program in Clinical Psychology	225, 000	723, 000	30, 000	3, 500	603, 250	378, 250	981, 500
	Graduate Program in Psychology Graduate Program in Body Expression and Cinematic Arts	225, 000	723, 000	15, 000	3, 500	595, 750	370, 750	966, 500
Intercultural Communication		225, 000	690, 000	—	3, 500	571, 750	346, 750	918, 500
Sport and Wellness		225, 000	723, 000	15, 000	3, 500	595, 750	370, 750	966, 500

[Notes on Academic Fees and Other Payments]

- (1) Admission fees are collected only at the time of enrollment. The admission fee is 113,000 yen for those who have graduated, are due to graduate, or have withdrawn from an undergraduate program of Rikkyo University and those who have graduated, are due to graduate, or have withdrawn from a graduate program of Rikkyo University.
- (2) Tuition includes a 120,000 yen semester enrollment fee (60,000 yen per semester).
- (3) Experiment and practical training fees are for experiments, practical training, seminars, research, and orientation.
- (4) In the Graduate School of Science, students who do not take experiments as stipulated in the course guidebook for the Graduate School of Science and students who are studying abroad while enrolled at the university do not need to pay experiment and practical training fees.

Academic Fees and Other Payments (Amount to Be Remitted in the First Academic Year)

Academic fees and other payments are paid in two installments. The amounts of academic fees and other payments for the first year in the 2026 academic year are as follows.

Academic Fees and Other Payments for the 2026 Academic Year: Master's Program (unit: yen)

Category		Academic fees (annual)		Other payments (annual)	Total payments at the time of enrollment	Amount to be remitted in the second semester	Total first-year payment amount
		Admission fee (first year only)	Tuition	Rikkyo Student Mutual-Aid Health Insurance Union fee			
Graduate school							
Business Administration		225, 000	1, 043, 000	3, 500	748, 250	523, 250	1, 271, 500
Social Design Studies	Master of Social Design Course	225, 000	1, 043, 000	3, 500	748, 250	523, 250	1, 271, 500
	Master of Social Development and Administration Course	—	1, 800, 000	3, 500	901, 750	901, 750	1, 803, 500
Artificial Intelligence and Science		225, 000	1, 500, 000	3, 500	976, 750	751, 750	1, 728, 500

[Notes on Academic Fees and Other Payments]

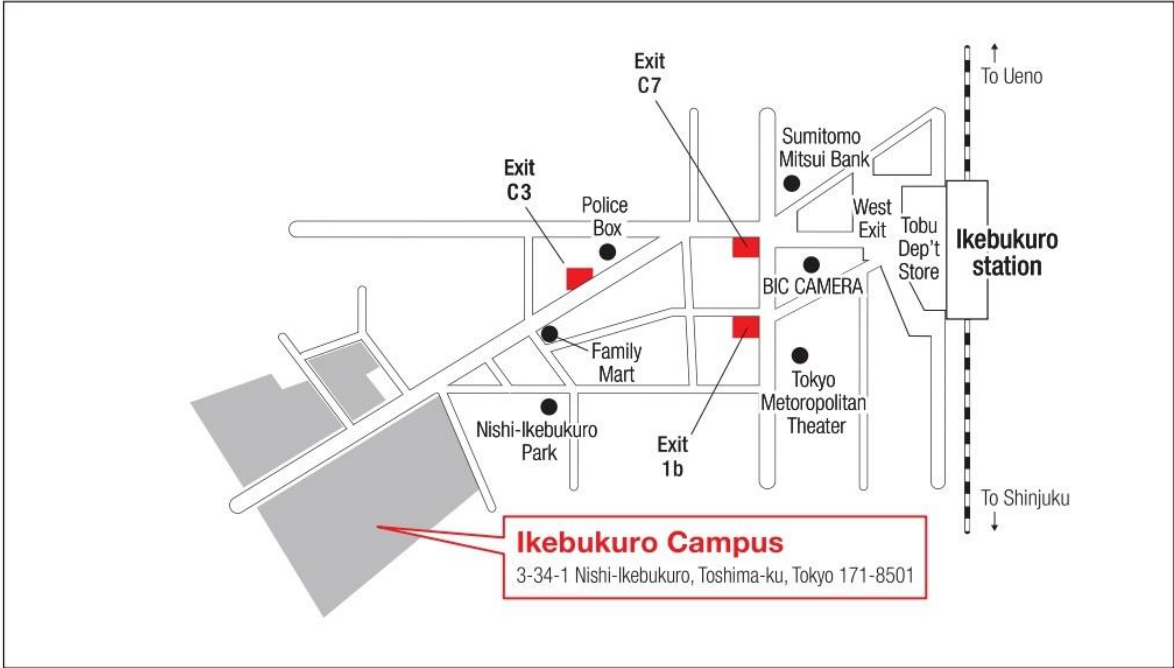
- (1) Admission fees are collected only at the time of enrollment. However, no admission fee will be charged to students who graduated (or are prospected to graduate) from colleges of Rikkyo University or completed (or are prospected to complete) graduate schools of Rikkyo University. The admission fee will be 113,000 yen for those who withdrew from colleges or graduate schools of Rikkyo University.
- (2) Tuition includes a 120,000 yen semester enrollment fee (60,000 yen per semester).

Ikebukuro Campus Information Map

Get off at Ikebukuro Station on the JR Yamanote Line, Saikyo Line, Shonan-Shinjuku Line, Tobu Tojo Line, Seibu Ikebukuro Line, Tokyo Metro Marunouchi Line, Yurakucho Line or Fukutoshin Line.

The campus is located about a 7-minute walk from the West Exit.

Route to the Ikebukuro Campus



Ikebukuro Campus Information Map

